

#### **Website Privacy Notice**

## **Introduction:**

This privacy notice discloses the practices for www.bidderschoice.co.za

## Who we are:

BIDDERS CHOICE is an auction and property trading company founded on the belief that informed buyers and sellers invariably recognise integrity, respect, honesty and professionalism. This is what we unfailingly bring to each one of our auctions – from on-site estate sales and multiple commercial or residential auctions, to our many movable events. Born from a need for a new and fresh approach, the Company was established on a solid foundation of almost two decades' experience in the industry

## The type of personal information we collect:

We currently collect and process the following information:

Name & Surname, Contact number, E-mail address, Company details if applicable, Language preference, Time zone, Physical address & FICA requirements

# How we get the personal information and what we use it for:

The personal information that is directly provided to us by you is used to keep record of your personal information and use only where it is legally required to do so.

We use the information that you have given us in order to process your bids made on site and invoice according if bids are successful.

We may share this information with the seller for purchase of collecting your goods.

#### When will we process your personal information?

In terms of the Protection of Personal Information Act (POPIA), the justification ground, which we base our processing on, consists out of the following:

- The processing is **necessary** to carry out actions for the conclusion or performance of a contract to which the data subject is a party;
- The processing complies with an **obligation** imposed by law on the business;
- The processing protects a **legitimate** interest of the data subject;
- The processing is necessary for the proper performance of a public law duty by the business;

#### How we store your personal information:

Your information is securely stored on a secure on-line database. Physical documents are filled away in locked storage. Once information is no longer required, it is discarded accordingly.

We keep your information for 5 years. We will then dispose your information after the 5 years has been exceeded.

# **Data protection rights:**

- You are entitled to access your personal data by sending a written request to Bidders Choice
  (Pty) Ltd at <a href="mailto:info@bidderschoice.co.za">info@bidderschoice.co.za</a>. We may charge you a fee for this service as set out in terms of Condition 8 of POPIA.
- You may also request Bidders Choice (Pty) Ltd to correct or supplement any of your personal data which Bidders Choice (Pty) Ltd will undertake as soon as practicable.
- Request the destruction of your personal data. Bidders Choice (Pty) Ltd at <u>info@bidderschoice.co.za</u> will consider your request in light of any other laws or regulations prohibiting Bidders Choice (Pty) Ltd from destroying your personal data.

Please contact us at Bidders Choice (Pty) Ltd at <a href="mailto:info@bidderschoice.co.za">info@bidderschoice.co.za</a> or 0861 44 42 42 if you wish to make a request.

# **Contact details:**

Name: Elana Prins

Address: Corner of Atterbury & Jollify Main Road,

Mooikloof Office Park West, Building 12, Pretoria, 0081

Phone Number: 0861 44 42 42

E-mail: info@bidderschoice.co.za

# **How to complain:**

If you have any concerns about our use of your personal information, you can make a complaint to us at <a href="mailto:info@bidderschoice.co.za">info@bidderschoice.co.za</a> or 0861 44 42 42

You can also complain to the Information Regulator if you are unhappy with how we have used your Information.

#### Their contact details are as follows:

The Information Regulator (South Africa)

33 Hoofd Street
Forum III, 3rd Floor Braampark
P.O Box 31533
Braamfontein, Johannesburg, 2017

Complaints email: <a href="mailto:complaints.IR@justice.gov.za">complaints.IR@justice.gov.za</a>